

Please make an advising appointment with the coordinator of your concentration to file this form and make a plan for registering for ENG 6973 (Thesis).

**CSUSB DEPARTMENT OF ENGLISH
M.A. IN ENGLISH & WRITING STUDIES
DECLARATION OF INTENT
THESIS**

Name _____ Student ID _____

Concentration(s) _____ E-mail address _____

I wish to enroll in ENG 6973 (Thesis) for: Semester _____ Year _____

By initialing, I confirm my understanding of the following:

_____ I am responsible for the information about the thesis, available on the M.A. program's website (<https://www.csusb.edu/english-writing-studies/current-students/thesis-proposal-thesis-resources>), and for following the policies and procedures outlined there.

During the semester prior to taking ENG 6973, I will:

_____ attend the thesis proposal workshop offered by the English Department.

_____ secure a first (i.e, primary) faculty reader* for my thesis. (Ideally by Week 6)

_____ submit a draft of my thesis proposal to my first faculty reader. (Ideally by Week 7)

_____ secure a second faculty reader. (Ideally by Week 8)

_____ submit a revised proposal to my readers that thoroughly and substantially incorporates readers' feedback on my previous draft. (Ideally by Week 10)

_____ submit my revised proposal to my readers for final approval. (By the end of Week 15)

_____ register for the ENG 6973 (Thesis) course for the upcoming semester. (By the end of Week 16)

_____ ensure that I have no remaining grades of Incomplete (I) in any MA program courses, knowing that I will not be permitted to enroll in the ENG 6973 (Thesis) course if I have any remaining grades of Incomplete (I).

_____ be in my second to last semester of coursework in the MA program and ensure that the semester in which I take ENG 6973 will be my last semester of coursework in the MA program.

_____ I understand that my faculty readers are not expected to read my proposal or thesis drafts during the summer, during Winter break, or during Spring break, and I will plan accordingly. I understand that I will not be permitted to enroll in ENG 6973 until both of my faculty readers have approved my proposal.

_____ I will be aware of the deadlines for thesis formatting and submission found at the Office of Graduate Studies website: <https://www.csusb.edu/graduate-studies>

_____ If I decide to pursue the comprehensive examination option rather than the thesis, I can do so. I will then need to follow the steps for taking the ENG 6983 and ENG 6980 exam courses, outlined in the Declaration of Intent form for the comprehensive exam found on the program website: <https://www.csusb.edu/english-writing-studies/current-students/comprehensive-exam-resources>

Student's signature _____ Date _____

Graduate Coordinator's signature _____ Date _____

*Thesis readers must be tenure-track or tenured faculty members in the CSUSB English Department.