Council of Chairs Meeting
Thursday, October 25, 2018
10:00 AM – 11:50 AM
UH 237

AGENDA

Approval of Summary Notes from the October 11, 2018 meeting

1. Announcements
   a. Chairs
   b. Dean’s Office
      • Monthly report to the Provost on Google Docs via CAL Chairs Team Drive (reminder)
      • CSUSB E-Learning Academy (see attached)
         o Enrollment bottlenecks: Comm. 120 & HUM 350
         o DWFI online bottlenecks (avg. DWFI in online sections at least 10% higher than in f2f sections): Comm. 341, Comm. 306, SPAN 290, ENG 336 & ENG 311
      • WI designation courses
      • Space inventory
      • Equipment inventory
      • Winter & Spring schedule

2. Budget – M. Fuller
   • O&E
   • Budget updates

3. Assessment
   TIME CERTAIN: 11:00 Jo Anna Grant, Director of TRC
   • Creating departmental communities of practice (CoP)

4. “Last-Minute-Ism”

5. Continuing discussions: Strategic Plan